

APPLICATION # _____

DATE RECEIVED _____

RECEIPT NUMBER _____

AMOUNT PAID _____

CITY OF ROCHESTER, MN.

APPLICATION FOR PEDDLER'S LICENSE

Length of Time During Which Regulated
Activity is To Be Conducted; Not To
Exceed 30 Days in Length _____

Name of Applicant _____
(Last) (First) (Complete Middle)

Home Address _____

Telephone (Business) _____ (Home) _____

Social Security Number _____

Name of Business _____

Business Address _____

Manager or Supervisor's Name _____

Telephone (Business) _____

The following items must be completed and/or accompany the completed
application.

1. Date of Birth: _____ Sex: M ____ F ____

Color of Hair: _____ Color of Eyes: _____

Height: _____ Weight: _____

Race: _____

2. A brief description of the nature of the business and the foods to be sold:

3. If the goods are food items, the Olmsted County Health Department or the
Minnesota Department of Agriculture must issue a permit. The number of the
permit and the date issued must be listed below before the City of Rochester
can issue the Peddler's License.

Olmsted County Health Department (507) 285-8342

Department of Agriculture (507) 280-2935

Permit Number _____ Date Issued _____

4. Has the applicant or the business ever been convicted of a violation of an ordinance of the City of Rochester or another municipality?

Yes _____ No _____

If yes, give description of the nature of the violation, the date of the conviction and the name of the city involved:

5. Has the applicant ever been convicted of a violation of any statute of the United states, State of Minnesota or any other state?

Yes _____ No _____

If Yes, give description of the nature of the violation, the date of the conviction, and the name of the State or other jurisdiction involved:

6. License number and description of each vehicle used in connection with the regulated activity:

Vehicle #1

License Number _____

Description _____

Vehicle #2

License Number _____

Description _____

7. Current Drivers License or Identification Card displaying a picture must be provided in person.

8. Areas of the City to be canvassed:

9. License Fee \$50.00 Per Application (Non-Refundable)

Make Check or Money Order payable to the **CITY OF ROCHESTER** and return to the **OFFICE OF THE CITY CLERK, ROOM 135, 201 4TH ST SE, ROCHESTER, MN. 55904.**

I hereby certify that the information provided herein is true and correct to the best of my knowledge and belief, and that the Common Council of the City of Rochester may rely on the accuracy of such information provided in determining whether or not a license should be issued.

(Signature of Applicant)

Subscribed and sworn to before me this

_____ day of _____, 20 _____

(Notary Public)

FOR OFFICE USE ONLY

Police Department Approval _____ *Date* _____
(Signature)

Date of Approval / Issuance _____

License Number _____

*cc: Minnesota Department of Revenue
ATTENTION: Marlene Hemann
300 11th Avenue NW
Rochester, Mn. 55901*

Police Communications

RIGHTS OF SUBJECTS OF GOVERNMENT DATA

LICENSING AND PERMITTING DATA

“TENNESSEN WARNING”

In accordance with the Minnesota Government Data Practices Act, the City of Rochester is required to inform you of your rights as they pertain to the information collected about you. Public information is that information which is available to the general public; Private information is that information which is available to you, not to the public; and confidential information is that information which is not available to you or the public. The information we collect from you is either public or private. The separation of that information is as follows:

PUBLIC – NAME AND ADDRESS OF APPLICANT(S)

PRIVATE – ALL OTHER INFORMATION COLLECTED AT THE TIME OF APPLICATION; (All information becomes PUBLIC after approval of the application).

The information collected and required from you is to determine your eligibility for a City of Rochester License or Permit. If you do not supply the required information, the City of Rochester will not be able to determine your eligibility.

The dissemination and use of the private data we collect is limited to that necessary for the administration and management of the deferred assessment program. Persons or agencies with whom this information may be shared include:

CITY, COUNTY, AND STATE PERSONNEL INVOLVED IN DETERMINING YOUR ELIGIBILITY TO APPROVE THE APPLICATION, CONTRACTED PUBLIC AUDITORS, AND THOSE INDIVIDUALS TO WHOM YOU GIVE YOUR EXPRESS WRITTEN PERMISSION.

Unless otherwise authorized by state statute or federal law, other government agencies utilizing the reported private data must also treat the information private.

You may wish to exercise your rights as contained in the Minnesota Government Data Practices Act. These rights include:

***THE RIGHT TO SEE AND OBTAIN COPIES OF THE DATA MAINTAINED ON YOU.
THE RIGHT TO BE TOLD THE CONTENTS AND MEANING OF THE DATA.
THE RIGHT TO CONTEST THE ACCURACY AND COMPLETENESS OF THE DATA.***

To exercise these rights, contact the City Clerk's Office, Room 135, City Hall, Rochester, Mn. 55904

I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION REGARDING MY RIGHTS AS A SUBJECT OF GOVERNMENT DATA.

(Signature of Data Subject)

(Date)

White Copy - City Clerk's Office

Buff Copy - Applicant

112. DOOR-TO-DOOR SALESPERSONS

112.01. Regulated Activity. As used in this chapter, a door-to-door salesperson is any person engaging in a "regulated activity." Regulated activity means the act of going from place to place or from house to house for any of the following purposes:

- (1) To sell personal property goods, wares, merchandise or Services;
- (2) To solicit or take orders for the sale of personal property, goods, wares, merchandise or services;
- (3) To exhibit or show personal property, goods, wares, or merchandise or services; or
- (4) To conduct a survey relative to any personal property, goods, wares, merchandise, or services.

112.02. Registration Required. Subdivision 1. It shall be unlawful for any person to engage in a regulated activity within the City without having been first registered by the city clerk and without having in his or her possession a permit issued and signed by the city clerk. Each individual person engaged in a regulated activity must be registered with the city clerk.

Subd. 2. This section does not apply to any person licensed by the State of Minnesota to carry on a particular activity, any person engaged in a regulated activity on behalf of an organization that has received a permit under section 112.03, or a route salesman of dairy and other perishable food products

112.021. Exemptions. The provisions of this chapter shall not be held to include the acts of persons selling personal property at wholesale to dealers in such article; nor to the acts of merchants or their employees in delivering goods in the regular course of business; nor to include or apply to any farmer or truck gardener who shall sell, solicit, exhibit, or take orders for the sale of his products of the farm or garden occupied and cultivated by him. Nothing contained in this chapter shall be held to prohibit any sale required by statute or by order of any court, or to prevent any person conducting a bona fide auction sale pursuant to law. This chapter is inapplicable to the selling of books, pamphlets, magazines, or newspapers, which are inextricably intertwined with a statement carrying a religious, political, philosophical, or ideological message.

112.03. Non-Profit Solicitations. Any organization desiring to engage in a regulated activity for a charitable, religious, patriotic or philanthropic purpose not involving the use of a professional fund raiser shall be exempt from the provisions of 112.04 and 112.05 provided a

permit is issued as provided in this section and provided there is filed an application in writing sworn to by oath or affirmation on a form to be furnished by the city clerk containing the following information:

- (1) Name, phone number and business address of the organization.
- (2) Purpose of the cause for which the permit is sought.
- (3) Names and addresses of the officers and directors of the organization.
- (4) Period during which solicitation is to be carried on, in no case to exceed 30 days.
- (5) Whether or not any commission, fees, wages or emoluments are to be paid to anyone in connection with such regulated activity.
- (6) Personal information relating to the identity of the representative of the applicant applying for the permit, including any information contained on the individual's drivers license, or other identification card, if the individual does not have a drivers license.

For the purpose of this section a "professional fund raiser" means any person who for personal financial compensation or profit participates in a regulated activity in the city on behalf of the organization requesting exemption under this section. Upon being satisfied that the applicant is a religious, charitable, patriotic or philanthropic organization whose regulated activity will not involve the use of a professional fund raiser, the city clerk shall issue a permit for 30 days without charge to the applicant to carry on such activity in the city. Such organization, association or corporation shall furnish all of its members, agents or representatives conducting solicitation a copy of the permit and written credentials stating the name of the organization, name of the agent and purpose of solicitation, which permit copy and credentials must be in the possession of the member, agent or representative while engaged in a regulated activity.

112.04. Application for Registration. Any person desiring to be registered under this chapter shall appear in person to file an application with the city clerk. The application shall be on a form prescribed by the city clerk and shall require the following information sworn to under oath or by affirmation:

- (1) The full legal name and date of birth of the applicant. Applicants shall provide a current driver's license or identification card issued by the State of Minnesota or other state, which license or card must include a picture of the person to whom it was issued.

- (2) The business and residence address(es) and phone number(s) of the applicant, including a street or rural route address, the city or town, and the state. A post office box number shall not be accepted as an address for the applicant. Address information shall include both the applicant's permanent address and, if different, the applicant's temporary address in the vicinity of Rochester.
- (3) The address to which all notices required under this chapter shall be sent.
- (4) The age, sex, weight, height, and color of eyes and hair of the applicant.
- (5) A description of any vehicle and license number to be used in the regulated activity.
- (6) The name, phone number and address of the person, firm, association, or corporation that the applicant represents or is employed by, or whose merchandise is being sold, and the name, phone number and address of the manager or supervisor to whom the applicant reports to during the course of undertaking the regulated activity. Such address information shall indicate a street or rural route address, the city or town, and the state at which the firm is located. A post office box number shall not be accepted as an address for the business entity. Address information shall include both the business entity's permanent address and, if different, the business entity's temporary address in the vicinity of Rochester.
- (7) A description of the kind and nature of the property, goods, wares, merchandise or services sold or solicited for sale by the applicant, and an itinerary identifying the intended dates and areas of the city in which the applicant will be undertaking any regulated activity.
- (8) The signature of the applicant.
- (9) Whether or not the applicant has ever been convicted of a violation of any ordinance of the city or any other municipality; and if so, a description of the nature of the violation, the date of the conviction, and the name of the city involved.
- (10) Whether or not the applicant has ever been convicted of a violation of any statute of the United States, the state of Minnesota, or any other state; and if so, a description of the nature of the violation, the date of conviction, and the name of the state or other jurisdiction involved.
- (11) The length of time during which the regulated activity is to be conducted, but in no event to exceed 30 days from the date of registration.

At the time of filing the application, a nonrefundable fee of \$50.00 shall be paid to the city clerk to cover the cost of investigation of the facts stated therein.

Each application shall be referred to the police department for investigation, the results of which shall be reported to the city clerk.

112.05. Registration. Upon being furnished with the required information, payment of the prescribed fee and the completion of the police department investigation, the city clerk shall register the applicant forthwith and issue a permit, except as provided in Section 112.06. The city clerk shall make a reasonable effort to complete the registration process promptly. The permit must contain the signature of the issuing officer and must show the applicant's name, address and description, the kind of goods to be sold, the amount of fee paid, the date of issuance and the length of time during which the permit is valid, as well as the license number and other identifying description of the vehicle used in the regulated activity. The city clerk must record the registration in a permanent record.

112.06. Refusal to Register or Permit. The city clerk shall refuse to register any person or issue a permit to any organization defined in section 112.03 for any of the following reasons:

- (1) The conviction of the applicant for a violation under this chapter within three years immediately preceding the filing of the application.
- (2) The prior revocation of registration or permit under this chapter for cause within three years immediately preceding the filing of the application; or the revocation of any other license, permit or registration issued by the United States, the state of Minnesota, any other state, or any other municipality within the United States based upon or involving fraud or misrepresentation and within three years immediately preceding the filing of the application.
- (3) The applicant is under suspension under this chapter
- (4) The conviction of the applicant of a violation under any statute of the United States, the State of Minnesota or any other state, or under any ordinance of the City of Rochester or any other municipality within the United States, which violation involved acts which if they occurred in Minnesota would constitute fraud, misrepresentation, embezzlement, burglary, possession of burglary or theft tools, criminal sexual conduct, robbery, kidnapping, false imprisonment or assault and which conviction occurred within five years immediately preceding the filing of the application.
- (5) The failure or refusal of the applicant to complete any part or all of the appropriate application form, or for submitting false or inaccurate information on the application form.
- (6) The activities proposed to be conducted by the applicant are unlawful under the

ordinances of the city or the laws of the United States or the state of Minnesota.

If registration or permitting is refused, the city clerk shall notify the applicant in writing setting forth the grounds for such refusal. The applicant may appeal from the city clerk's decision by filing a written notice of appeal with the city clerk within 10 days after receipt of notice from the city clerk.

112.07. Revocation or Suspension of Registration or Permit. The city clerk shall by service of notice suspend for a period of not more than 60 days, or revoke any registration or permit under the authority of this chapter for any of the following reasons:

- (1) The conviction of the registrant of any of the offenses set forth in section 112.06.
- (2) The conviction of the registrant or permittee under any ordinance of any city or the laws of the United States, the state of Minnesota, or any other state involving fraud, misrepresentation or embezzlement during the effective period of the registration or permit.
- (3) The use of any fraud, misrepresentation, trick, or deception in carrying out or promoting a regulated activity.
- (4) The refusal of the registrant or permittee to exhibit proof of registration under this chapter to any official or police officer of the city.
- (5) The representation upon the application form or otherwise that the registrant or permittee is an employee, agent, or representative of any person whom the registrant does not, in fact, represent.
- (6) The refusal or failure of the registrant or permittee to leave the property or premises of others when requested to leave by the owner or occupant thereof.
- (7) The making of any false statement or misrepresentation by the registrant or permittee to gain entrance to any building or structure within the city.
- (8) The use of any false or fraudulent statement, whether written or oral, or any misrepresentation concerning the price, terms of payment, quality, quantity, or delivery of personal property, goods, wares, merchandise or services.
- (9) The violation by the registrant or permittee of any other provisions of this chapter.

112.08. Right of Appeal. If the city clerk refuses or fails to register the applicant or permit the organization, or if registration or permit is suspended or revoked, the applicant, permittee or registrant may appeal to the appeals board by filing a written notice of appeal with the city clerk within ten days after the city clerk's decision. If the notice of appeal is not timely filed, the right of

appeal is terminated and thereafter no appeal may be brought. A timely appeal from a suspension or revocation shall stay the suspension or revocation until the decision of the appeals board is rendered.

112.09. Appeals Board. There is hereby created an appeals board consisting of three residents of the city to be appointed by the mayor. Members of the appeals board shall serve for a term of three years except that the first members shall be appointed as follows: one member shall be appointed for a term of one year; and one member shall be appointed for a term of two years; and one member shall be appointed for a term of three years and shall serve until a successor is appointed and qualified. The members of the board shall elect a chairman from among their members, and may promulgate rules governing the conduct of their meetings. Vacancies shall be filled by the appointing authority for the unexpired term of the vacant office.

The appeals board shall have authority to hear appeals from the action of the city clerk on the following matters:

- (1) The refusal or failure to register an applicant or permit an organization.
- (2) The revocation of a registration or permit.
- (3) The suspension of a registration or permit.

The appeals board may receive all evidence, and hear witnesses on matters germane to the appeal before the board. The board shall afford the registrant, permittee or applicant making the appeal an opportunity to present evidence, cross examine witnesses, and to be heard. The appeals board may affirm, modify or reverse the action taken by the city clerk.

The appeals board shall hear all appeals within ten days after written notice of appeal is filed with the city clerk and render a decision within ten days thereafter.

112.10. Manner of Giving Notice. All notices to be given to an applicant, permittee or registrant under this chapter shall be given either by personal service, or by mail to the address for service of notices as shown on the application form. Service by mail shall be deemed complete on the date of mailing and shall be conclusively presumed that notice by mail was received by the applicant, permittee or registrant, and the failure of the applicant, permittee or registrant to receive such notice shall not invalidate the action taken pursuant to such notice.

112.11. Notice of Hearing. Notice of any hearing involving the registrant, permittee or the applicant shall be given by the city clerk in writing, setting forth specifically the purpose, time and place of hearing. Such notice shall be mailed to the registrant, permittee or applicant at least five days prior to the date set for hearing or shall be personally served at least three days prior to the date set for hearing.

112.12. Notice of Violation. The police department shall report to the city clerk all convictions for violations of the provisions of this chapter. A registration or permit shall be automatically cancelled and terminated without further action by the city clerk upon conviction of the registrant or permittee of a violation of this chapter or upon a forfeiture of bail by a registrant or permittee charged with a violation of this chapter.

112.13. Expirations. All registrations and permits under this chapter shall automatically expire 30 days from the date of issuance.

112.14. No Representations by City. The city and its duly authorized agents and employees make no representations whatsoever as to the quality of the merchandise, service or other thing offered for sale, and make no representations whatsoever concerning the honesty, integrity or reliability of persons registered under this chapter.

112.15. Loud Noise Prohibited. No registrant or permittee, nor any person in his behalf shall shout, cry out, blow a horn, ring a bell or use any sound amplifying device on any of the streets, alleys, parks or other public places of the city or upon private premises where sound of sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, alleys, parks and other public places.

(875, 10/4/54; 880, 11/1/54; 1670, 9/8/72; 2151, 10/21/80; 2161, 11/18/80; 2218 11/17/80; 2647, 8/22/89; 2708, 10/02/90; 2855, 12/22/92; 2985, 4/18/95; 3156, 3/16/98; 3186, 8/18/98; 3570, 6/16/03; 3668, 9/20/04)